

Wolfeboro Area Farmers Market Vendor Terms and Conditions 2018 Summer Season

Please Keep These Pages For Your Records

The purpose of the Wolfeboro Area Farmers Market (WAFM) is to promote local agriculture by providing a marketplace wherein locally grown, raised and/or prepared food and farm products are for sale to the public and where educational exhibitions pertaining thereto may be given.

The WAFM's definition of "local" is any product grown or produced in NH or produced within 50 miles of Wolfeboro. Vendors may sell products grown or produced by others, but **MUST** label the origin of all such products. All products must be grown or produced within the State of NH or within fifty (50) miles of Wolfeboro, NH.

All vendors are required to carry **PRODUCT** liability insurance as well as **GENERAL** liability insurance of \$1,000,000 prior to being allowed to vend. A Certificate of Insurance must be submitted within ten (10) business days of the application being accepted as a vendor for the 2018 market season. The Certificate Holder information should read "Wolfeboro Area Farmers Market, Clarke Park, 233 South Main Street, Wolfeboro, NH 03894". Vendors will **NOT** be allowed to set up at the market if there is no Certificate of Insurance on file.

*****NOTE*** - Vendors are responsible for making sure the secretary has received their Certificate of Insurance. Please make sure you contact the secretary to verify all of your paperwork is in order PRIOR to the first market!**

The market will open for the season on May 31, 2018 and run through October 4, 2018. The market hours are from 12:30 PM until 4:30 PM. Vendors may arrive as early as 11:00 AM to begin setup. The market is open rain or shine. Vendors will exercise their own judgement regarding severe weather conditions. Vendors will remain open for the duration of the market day unless their product is sold out.

Vendors who are accepted to the WAFM are expected to be present at all markets, unless arrangements are made ahead of time. A vendor who does not attend 80% of the markets may not be considered for future seasons. The market manager does keep track of attendance.

If you are unable to attend a market, please notify the market manager, Robin Dougherty, either by email at mykids6rld@gmail.com or by cell (603) 986-9122. Notification of the market manager is critical.

Vendors may miss up to three (3) markets WITH prior notification to the market manager without penalty. However, vendors who miss more than one (1) market WITHOUT notifying the market manager may forfeit their space at the market for the rest of the season. Vendors who drop out of a full season or forfeit their space, may not be accepted as a vendor the following season. Empty spaces reflect negatively on the market. All decisions will be made at the discretion of the WAFM board.

Due to the limited parking, all vendor vehicles must be moved from Clarke Park prior to 12:15 PM. Vendors who argue with or ignore the market manager's request to move their vehicle(s) may be subject to suspension from the market. Vendors may park at either The Wolfeboro Public Library or All Saint's Church parking lots.

Vendors must supply their own tables and tents. Tents should be fire retardant and must be staked or weighed down. All vendors are responsible for maintaining a tidy area during Market hours and for leaving their vendor space clean at the close of each market day. Vendors are responsible for their own trash, including organic debris. Vendors are asked to remove their trash from the park. No "sale" or "discount" signs are permitted.

Disputes shall not be aired publicly, but rather addressed to the Market Manager. Complaints shall be written down and reviewed by the Board of Directors. Under no circumstances shall yelling, abusive or demeaning language, gestures or swearing be tolerated. There shall be no slandering of another vendor's product.

For vendor and customer safety, there are to be NO sales or browsing prior to the opening of the Market.

The market is a smoke free zone.

Non-Profits – Per week, one non-profit organization may operate a fund raiser or distribute information by pre-arrangement with the board. No fee is required by non-profit groups. No political party organizations are allowed.

Selling at the Market

Vendors are required to comply with all Local, State and Federal laws regarding the sale of their products. Vendors must have all necessary licenses and permits to sell at the Wolfeboro Area Farmers Market.

To ensure that you are following all laws, requirements and restrictions regarding selling your products at the market, we strongly recommend contacting the NH Department of Agriculture directly.

Please be aware that we may be visited by the NH Department of Agriculture, the Department of Health & Human Services and/or the Division of Weights and Measures at any time.