



**Wolfeboro Area Winter Farmers' Market
Membership Application**

Purpose - The purpose of the Wolfeboro Area Farmers' Market (WAFM) is to promote local agriculture by providing a marketplace wherein locally grown, raised, and/or processed food and farm products are for sale to the public and where educational exhibitions pertaining thereto may be given.

Local - The WAFM's definition of "local" is any product grown or produced in NH or produced within 50 miles of Wolfeboro.

Insurance: All vendors are required to carry liability insurance of \$1,000,000 prior to being allowed to vend. A Certificate of Insurance must be submitted within ten (10) business days of the applicant being accepted as a vendor. The Certificate Holder information should read "Wolfeboro Area Farmers' Market, First Congregational Church, 115 South Main Street, Wolfeboro, NH 03894".

Annual Membership Dues - The annual membership dues are \$15.00 per person. If you are a summer vendor you have already paid the annual dues and do not need to pay again. Dues should be submitted with this application.

By signing below, I/we am/are indicating that I/we **have read and agree to comply with** the Wolfeboro Area Farmers' Market (WAFM) By-Laws and the Vendor Terms and Conditions; I/we understand that my/our privilege to participate in the WAFM is contingent on consistent compliance with these By-Laws and Vendor Terms of Agreement.

Printed
Name(s): _____

Signature(s): _____

Date: _____

Please return documents to:
Kathey Wotton, Secretary WAFM
30 Circuit Road, Ossipee, NH 03864
(603) 539-8134
Wottonfarm@gmail.com

**WOLFEBORO AREA WINTER FARMERS MARKET
VENDOR TERMS AND CONDITIONS
2017 - 2018 SEASON**

1. The Wolfeboro Area Winter Farmers Market will be held at the First Congregational Church of Wolfeboro located at 115 South Main Street in Wolfeboro, NH. The market will be on the first and third Saturdays of each month beginning on November 4, 2017. The last winter market will be on April 21, 2018.
2. The hours of operation for the season will be 10:00 AM to 2:00 PM. Vendors may commence setup at 9:00 AM.
3. **PARKING – Vendors are asked to unload and then move their vehicles to the far side of the parking lot. This will allow customers easy access to the market.**
4. **Attendance** Vendors **will exercise their own judgment regarding severe weather conditions. Vendors are to notify the Market Manager if they are not coming.**
5. The weekly rental fee for an **8’ of table space** at the Market is **\$20.00**
6. Unless paid in advance, all fees are to be paid to the Market Manager on the day of the market.
7. Only vendors who have assented to these terms and conditions and submitted a completed Membership Application may participate in the WAFM.
8. Spaces will be assigned prior to the season as application and all supporting paperwork is received.
9. For vendor and customer safety, there are to be no sales or browsing prior to the opening of the Market.
10. Vendors will remain open for the duration of the market day unless their product is sold out.
11. The church has graciously allowed us to use their tables again this year. As many of you know occasionally not all of the tables are available, so we recommend vendors bring their own tables, but check with the market manager before unloading to see if they are actually needed or not.
12. Vendors shall display the name and location of their farm.
13. Vendors may sell products grown or produced by others but must label the origin of all such products. All products must be grown or produced within the State of NH or within fifty (50) miles of Wolfeboro, NH.
14. All vendors are responsible for obtaining product liability as it applies to their product(s). All vendors must hold a certificate of general liability insurance. Proof of this policy must be submitted within ten (10) business days of the applicant being accepted as a vendor for the season.
15. **All vendors are responsible for complying with State and Federal regulations. Contact the NH Department of Agriculture Markets and Foods with any questions regarding regulations.**
16. No “sale” or “discount” signs are permitted.
17. All vendors are responsible for maintaining a tidy area during Market hours and for leaving their vendor space clean at the close of each market day. Vendors are responsible for their own trash, including organic debris.

18. The Market is a smoke free zone.
19. Disputes shall not be aired publicly, but rather addressed to the Market Manager. Complaints shall be written down and reviewed by the Board of Directors. Under no circumstances shall yelling, abusive or demeaning language, gestures or swearing be tolerated.
20. There shall be no slandering of another vendor's product.
21. Any damage to the church property by a vendor will be the vendor's responsibility. This includes damages to the floors or walls. We suggest matts under coolers and/or boxes to avoid any issues. According to the Guidelines from the First Congregational Church "A damage fee may be accessed to cover the costs for repair that exceeds normal wear and tear." This will be the responsibility of the specific vendor who caused the damage.
22. **Failure to abide by these Terms and Conditions may preclude a vendor from participation.**

****Note**** A copy of the Guidelines and Application for Use of the Church Space from the First Congregational Church has been attached for your information.

WOLFEBORO AREA WINTER FARMERS MARKET
VENDOR/FARMER Information
2017 - 2018 SEASON

Farm Name:

Owners/Operators:

Address:

Phone: _____

Email: _____

Website: _____

Is your farm on Facebook? _____ On Twitter? _____ Other? _____

What do you plan to sell? Please be very specific. For example, identify ways that make your product unique.

The WAFM will accept applications from farmers first and from crafters if we have room. Farmers will be allowed to bring their own crafts to the market; however, crafts may not exceed 30% of your products.